

Pastorate of St Michael, Annunciation, St. Clement  
Pastorate Pastoral Council Meeting  
May 17, 2022

Present:

1. The meeting began with Chris leading a prayer provided by Lizette.
2. Minutes for April 19, 2022. There was a typographical change, and the minutes were accepted by Dennis and seconded by Ben.
3. Social Media

Amy Smith attended and provided an update on social media. She does not have access to the Annunciation website, so a simple one was created by Amy, but has been on hold since Fr Timothy left. The pastorate website has been expanded, and the calendar is being changed. Amy would also like to add some additional pages and have that up by July 1. Meetings for individual parish/pastorate groups should be sent to Amy.

Facebook – there is a St. Michael and MAC Pastorate FB page. Amy would be happy to update the pages but she needs content. There was some discussion on encouraging people to send in their pictures/stories to Amy and/or to “tag” the pastorate on posts they may do. A suggestion was made to reach out to (??) at the school and see if that person could provide us with some school-related pictures that could be posted on the pastorate site.

Flock Notes.: Amy shared a small card she created that could be used at Masses to encourage more people to sign up to receive information from the pastorate as well as their particular parishes. Some suggestions were made and it was decided to have a PPC member talk about the form and go through it at Pentecost Masses. (Note: This was changed to the weekend of June 11/12.) It was also suggested to include information on Flock Notes more prominently in the bulletin.

4. Maintenance issues
  - a. Fr John, Fr Hector and Sr Sue met with 3 people from the Archdiocese with regards to a facilities audit. Neither of the 3 parishes have completed one in the past 5 years. There is a cost involved to the parish and the Archdiocese has a specific vendor for these audits. (Note: Since the PPC meeting, the Archdiocese has informed us the audits will go forward and the Archdiocese will take care of the bill.)
5. Youth ministry
  - a. Nikki updated us that 25 people will be confirmed at St Clement on June 7. There are efforts to see how we can incorporate them into parish life(??)
6. Synod sessions update
  - a. All comments have been sent to the Archdiocese; a synopsis will be placed in the bulletin.
  - b. In terms of joys – an overwhelming number of people spoke of the celebration of Mass and the sacraments; while in terms of sorrows – a number of people mentioned the abuse crisis, lack of communication. The vision of hope is to increase your involvement in Masses and in other ways.
7. Welcome packets

- a. This is on hold right now. There will need to be a single registration form that is used and people can indicate their parish on the form. It is important to understand and educate others that this a pastorate. This has been most effectively seen in the religious education programs this past year. Parents could choose which class time/meetings worked best for them and their families, regardless of what “your parish” is offering.
- 8. New pastor, new associate and changes to Mass schedules
  - a. Fr Hector and Fr Wency will begin their tenure on July 1. The Daily Mass schedule will change effective June 6. Masses will only be at 9 am and each parish will have 2 weekday Masses.
- 9. Open Forum
 

Unfortunately, just jotted a few notes

Fr John ??? began with the letter H

Barbara talked about building on the strength

Fiscal responsibility – needs to be across all parishes and we need to take a look at parish spending and the buildings we have, and possibly look at making some staffing changes. The pastorate also is seeing an increase in deaths and fewer weddings and baptisms.
- 10. Elizabeth will lead prayer next meeting
- 11. Chris closed with prayer
  
- 12. Review of draft of role of finance committee
  - a. A third person will need to be appointed once Father Hector is on board
  - b. Steve agreed to take on the role of chair and John the role of vice chair.
  - c. It was agreed that the finance committee names would appear on the annual statement each year.
  - d. Minutes would be forwarded to the pastor and then sent to the Archdiocese by his appointed designee – i.e. parish secretary or business manager.
- 13. Recent history at St. Clement and follow-up points
  - a. It was shared by the corporators that they had seen no budget since August 2019. Both corporators had followed up with Fr. Timothy and submitted names of potential candidates for the committee a number of times, but meetings were not set-up.
  - b. Corporators were not given access to budgets presented to the archdiocese nor budget reports, even after requesting information.
  - c. Robin Novak is now serving as business manager for the pastorate
    - i. Fr. John will follow up with her so she can
      - 1. Share budgets for the past 3 years so we have an indicator of how the parish has been doing.
      - 2. Tell us who created the budgets submitted to the Archdiocese for 20,21, and 22.
      - 3. Set up a meeting with the finance committee and corporators once we’ve had a chance to review information.. (It was suggested this meeting occur before Fr. Hector comes on board, so that at least we would have some handle on the budgets for the past few years.)

4. Provide us with information and statements on any bank/checking accounts that might be part of a St. Clement group – sodality, men’s club, etc.

14. Other

- a. There was a question about the possibility of donating stock to St. Clement. This may be a preferred avenue for some parishioners. This would be a point for future follow-up with the archdiocese as to the mechanism/broker used.
- b. It was discussed that in being good stewards of the fiscal resources, we also need to keep in mind the mission of the Church and look to ensure that funds are available for evangelization efforts as well as giving back to the community. (In the past, St Clement would provide some funding to St. Cecelia’s.)

Submitted by,

Elizabeth Góral-Makowski

Corporator